

# APPLICATION FOR NIGERIA STANDARD PASSPORT

Form C1

APPLICATION MUST BE FILL IN BLOCK LETTERS

ADULT

MINOR

**CAUTION: ANY FALSE DECLARATION ON THIS FORM MAY LEAD TO WITHDRAW OF ALL THE PASSPORT AND/ OR PROSECUTION OF THE APPLICANT**

Surname: .....

**Applicant Phone No**

Other Names: .....

Sex:  Male  Female

Date of Birth:  Day  Month  Year

Place of Birth: **Town**.....

**State**.....

State of Origin: .....

Current Address: **State**.....

**Street**.....

Profession: .....

Occupation: .....

Height in Meters:

**Colour of Eyes:**

- brown
- green
- grey
- blue

**Colour of Hair:**

- black
- grey
- white

**Martial Status:**

- single
- married
- widowed
- divorced

*Signature or thumbprint*

Special features: .....

Maiden Name: .....

Next of Kin: **Name** .....

**Address**.....

Contact Telephone No. ....

**Particulars of Children to be endorsed on Mother's Passport**

1.	Name	Date of Birth	Place of Birth	Sex
2.				
3.				
4.				

**For Official Use Only**

Authority (code)

Acquisition Batch No.

- Reason for application
- First Issue
  - Re-issue
  - Damaged
  - Lost
  - Change of data
  - Dual National

Previous Passport No.

Date of application \_\_\_\_\_

**Application received. This receipt must be submitted in exchange for the new passport.**

Acquisition batch No.

Surname: \_\_\_\_\_

Other Names: \_\_\_\_\_

Address \_\_\_\_\_

- Reason for application
- First Issue
  - Re-issue
  - Damaged
  - Lost
  - Change of data
  - Dual National

Has today applied for a passport.

Amount of fees charged \_\_\_\_\_

Application Form No. \_\_\_\_\_

Date \_\_\_\_\_

Office \_\_\_\_\_

Signature of registration officer \_\_\_\_\_

Passport received \_\_\_\_\_

Passport Number \_\_\_\_\_

Date \_\_\_\_\_

Signature or thumbprint of applicant \_\_\_\_\_

Signature of passport control officer \_\_\_\_\_

THIS FORM IS NOT FOR SALE





**FORM OF UNDERTAKING AND GUARANTEE**

**CAUTION**

**Guarantor are warned that any false declaration on this form will attract severe consequences which may include prosecution**

*(To be furnished by applicant for Nigerian Passports)*

**PART 1**

**Particulars of Guarantor**  
*(To be completed in block letters)*

Name.....  
Profession.....  
Business Address.....  
Residential Address.....  
Relationship to Applicant.....  
*(If not related state any other connection)*

**Particulars of Asset:-**

- (a) Cash available.....
- (b) Name and Address of Bank or Building Society.....
- (c) Houses (including Mortgages or Land) .....
- (d) Other Asset.....

**PART II**

*(To be completed in case of all applicant proceeding overseas except those sponsored by the Federal or State Government or Corporation).*

I.....  
*(Full Name)* *(Nationality)*  
..... Of .....

I do hereby, solemnly and sincerely declare and say as follows:-

- (i) That *(Full name of Applicant)*..... is proposing with my full knowledge and consent to proceed to *(name of country)* .....for purpose of .....
- (ii) That the particulars of asset given in **Part I** hereof are correct.
- (iii) That I will be responsible for the cost of his living, accommodation and repatriation if necessary.

THIS FORM IS NOT FOR SALE



And I make this solemn declaration conscientiously believing the same to be true virtue of the statutory Declaration Act 1963.

**PART 11I**

*To be completed in all cases*

WHEREAS ..... Of .....

..... (hereinafter referred to as “the Applicant”) wishes to travel outside Nigeria/the U.K for the purpose of .....

AND WHEREAS the said Applicant has applied to the Government of the Federal Republic of Nigeria (hereinafter referred to as “the Applicant”) for a PASSPORT to facilitate the journey.

NOW THEREFORE IN CONSIDERATION of the issue of the said PASSPORT by the Federal Government to the said Applicant.

I / WE .....

of .....(hereinafter referred to as “the Guarantor(s)”) .....

**HERBRBY AGREE as follows:**

1. I/WE hold myself/ourselves responsible for the cost of repatriating the said Applicant to Nigeria: and
2. I/WE will indemnify the Federal Government up to a total sum of transport fare, and all or any expenses incurred by the Federal Government for the eventual repatriation of the said Applicant to Nigeria.

.....  
*Signature of the Guarantor / Declarant*

Sworn to at .....

Registry ..... this ..... day of ..... 20.....

Before me.

.....  
Commissioner for Oaths

Note:- (1) This section must be sworn to before either a Magistrate, Justice of Peace, a Commissioner for Oaths or a Notary Public and guarantors should note that falsity of this declaration may amount to a criminal offence

THIS FORM IS NOT FOR SALE





**NIGERIA HIGH COMMISSION LONDON**

**CONSULAR AND IMMIGRATION  
9 NORTHUBERLAND AVENUE  
LONDON WC2N 5BX**

**STATUTORY DECLARATION OF LOST PASSPORT**

I..... Of.....  
.....

**Solemnly declare as follows:-**

- 1. That I am a citizen of The Federal Republic of Nigeria**
- 2. That I previously travelled to this country with a Nigeria**

Passport Number.....

Issued at .....

On .....

- 3. That the passport has been**

Misplaced

Destroyed

Stolen

(Please tick as appropriate)

- 4. That I intended to apply for a new Nigerian Passport.**

- 5. That I make this declaration conscientiously believing the same to be true and by the virtue of the Oath Act Of 1963**

.....  
**SIGNATURE OR MARK OF DECLARANT**

SWORN BEFORE ME THIS..... DAY OF..... 20.....

.....  
**COMMISSIONER FOR OATHS**

TREASURY RECEIPT NUMBER ..... OF..... 20.....

THIS FORM IS NOT FOR SALE





**NIGERIA HIGH COMMISSION LONDON**

**CONSULAR AND IMMIGRATION  
9 NORTHUMBERLAND AVENUE  
LONDON WC2N 5BX**

**STATUTORY DECLARATION OF AGE**

I..... Of.....  
.....

**Solemnly declare as follows:-**

1. That my age is .....

2. That I am the .....

**(here state name of person about whose declaration is made)**

3. That to the best of my knowledge and belief the said.....

..... was born on .....

at .....in the district of .....

4. That at the time of his/her birth there was no Birth Registry at.....

5. That I make this declaration conscientiously believing the same to be true and by the virtue of the Oath Act Of 1961

.....  
**SIGNATURE OR MARK OF DECLARANT**

**SWORN BEFORE ME THIS..... DAY OF..... 20.....**

.....  
**COMMISSIONER FOR OATHS**

**TREASURY RECEIPT NUMBER..... OF..... 20.....**

**THIS FORM IS NOT FOR SALE**





**NIGERIA HIGH COMMISSION**  
(PASSPORT SECTION)  
9 NORTHUMBERLAND AVENUE  
LONDON WC2N 5BX

Telephone 0207-839-1244

**Emergency Travel Certificate**

- Letter to the High Commissioner stating the circumstances of loss of passport;
- Submission of one copy of form C1;
- Submission of photocopy of the data page of Passport. One copy of Guarantor's Form (P.21) duly Sworn before the Commissioner for Oaths at the Nigeria High Commission;
- Submission of a Police Report clearly stating loss of the Nigerian Passport;
- Submission of Birth Certificate or Sworn Declaration of Age duly signed by Commissioner for Oaths of Nigeria High Commission;
- Submission of a Sworn Declaration of the loss of Passport signed by the Commissioner for Oaths of the Nigeria High Commission;
- Submission of two studio-taken passport photographs (one of which must be endorsed on the reverse side by the Recommender who must also be a Nigerian);
- Documentary proof of profession (Letter from Employer or P60);
- Payment of **£50.00 for ETC and £20 as Processing fee** (in Postal Order made payable to the Nigeria High Commission London). **DO NOT PAY UNTIL AFTER A SUCCESSFUL INTERVIEW BY THE IMMIGRATION OFFICER.** Please submit your application and book for interview at the Nigeria High Commission. **DO NOT MAKE ONLINE PAYMENT FOR THIS SERVICE**
- Production of proof of applicant's residence status i.e. letter from the Home office showing evidence of stay in UK;
- Proof of applicant Address in UK i.e. 2 utility bills (e.g. Gas , Electricity ) or Bank Statement;
- Letter from the academic institution (Students only).

**PLEASE NOTE:** Before ETC can be issued to children under the age of 16, the following additional documents are required:

- Long Birth Certificate;
- Photocopies of parents' Nigerian passports;
- Letter of consent signed by both parents and authenticated by a Solicitor or Notary Public.  
Parents with sole legal custody must show evidence of such custody.

Important: - The Applicant must show a proof that the journey to Nigeria is of emergency type.  
- One way Ticket or Ticket booking to Nigeria must be produced.

Please Note: The validity of an Emergency Travel Certificate is 30 days from the date of issue.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS WILL NOT BE TREATED.**

**NOTE:**

1. All applications for Emergency Travel Certificate must be submitted at the counter. Applicants would thereafter be required to present themselves for interviews not later than one week from the date of submission of application.
2. The Guarantor must be a reputable Nigerian with good knowledge of or affinity with the applicant.
3. All submissions must be made in duplicates.
4. **PAYMENT BY CASH OR CHEQUE IS NOT ACCEPTABLE.**

Note: Fees are subject to change.

Customer Services:

020 7556 8131

020 7556 8160

020 7839 1244 Ext. 231; Ext. 260

Email: [immigrationservices@nigeriahc.org.uk](mailto:immigrationservices@nigeriahc.org.uk)

Complaints: [chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)



Ref:

Date:

## **PUBLIC NOTICE : BEWARE OF TOUTS**

MEMBERS OF THE PUBLIC ARE HEREBY ADVISED TO DESIST FROM PATRONISING TOUTS WHO OPERATE ILLEGALLY AND CHARGING EXHORBITANT FEES FOR PASSPORTS AND OTHER TRAVEL DOCUMENTS. FEES REMAIN AS INDICATED ON THIS SITE.

WITH THE ON-GOING REFORMS OF IMMIGRATION SERVICES AT THE HIGH COMMISSION, THERE IS ABSOLUTELY NO NEED TO PATRONISE TOUTS OR SO-CALLED AGENTS. PASSPORT APPLICANTS, WHATEVER THEIR CIRCUMSTANCES, SHOULD THEREFORE SEEK THE SERVICES OF THE MISSION DIRECTLY RATHER THAN GOING THROUGH THIRD PARTIES. THEY ARE ASSURED OF ATTENTION AND ASSISTANCE.

FOR THOSE WITH VALID OR EXPIRED PASSPORTS, ISSUANCE OF NEW PASSPORTS TAKE A MAXIMUM OF 10 WORKING DAYS FROM THE DAY APPLICANTS ARE ENROLLED ON THE SYSTEM AT THE HIGH COMMISSION.

FOR THOSE WHOSE PASSPORTS ARE LOST, THEY SHOULD NOT GO THROUGH TOUTS OR SO-CALLED AGENTS. HOWEVER, THEY WILL CONTINUE TO BE INTERVIEWED, TO ASCERTAIN THEIR TRUE NATIONALITY BEFORE THEY CAN PROCEED TO APPLY. FOR REQUIREMENTS ON REPLACEMENT OF LOST PASSPORTS, VISIT THE RELEVANT SECTION OF THE HIGH COMMISSION SITE AT [www.nigeriahc.org.uk](http://www.nigeriahc.org.uk)

ALL APPLICANTS FOR E-PASSPORTS ARE TO APPLY AT [www.immigration.gov.ng](http://www.immigration.gov.ng)

APPLICANTS WHO DO NOT RECEIVE THEIR PAYMENT CONFIRMED SLIPS AND INTERVIEW DATES SHOULD VISIT THE IMMIGRATION SITE GIVEN ABOVE. CLICK ON 'QUERY APPLICATION PAYMENT STATUS AND SEARCH FOR PAYMENT RECORD BY TYPING YOUR REFERENCE NUMBER AND APPLICATION ID NUMBER, THEN CLICK ON "SEARCH RECORD" AND YOUR APPLICATION DETAILS WILL POP UP WITH PAYMENT STATUS UPDATED. THEREAFTER CLICK ON "RECEIPT SLIP" BUTTON AT THE BOTTOM OF THE PAGE TO GET "PAYMENT CONFIRMED SLIP" AND PRINT A COPY.

THE HIGH COMMISSION IS COMMITTED TO SERVING YOU MUCH BETTER. WE DEEPLY APPRECIATE YOUR UNDERSTANDING AND COOPERATION.

**HEAD OF CHANCERY  
FOR: HIGH COMMISSIONER**

**For complaints:  
[chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)**

**10 SEPTEMBER, 2009**