



**NIGERIA HIGH COMMISSION**  
(PASSPORT SECTION)  
9 NORTHUMBERLAND AVENUE  
LONDON WC2N 5BX

Telephone 0207-839-1244

**Endorsement of Child on Parent's Passport.**

**Note:** *(Children can now request for a separate Nigerian ePassport).*

- Completion of Form C.A.F (attached to this document);
- Letter of consent from the father of the child. With the exception of single parenthood (where the Long Birth Certificate shows only the name of the mother), this letter MUST be signed by both the father and the mother;
- Photocopies of the pages of father's passport showing identity and passport validity;
- Original and Photocopies of the child's Long Birth Certificate showing the full names of the father and of the mother;
- Two passport-size photographs of the child;
- Production of mother's valid Nigerian passport for the endorsement;
- Payment of £15 per child as service cost in postal order or by Credit/Debit card. AND £10 per child as processing fee in Postal order ONLY;
- Postage services are not acceptable.

Customer Services:

020 7556 8131

020 7556 8160

020 7839 1244 Ext. 231; Ext. 260

Email: [immigrationservices@nigeriahc.org.uk](mailto:immigrationservices@nigeriahc.org.uk)

Complaints: [chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)

**THIS FORM IS NOT FOR SALE**



**PARTICULARS OF CHILD / CHILDREN (under the age of 5 years)  
TO BE ADDED TO PASSPORT**

Form C.A.F.

PASSPORT No. \_\_\_\_\_

WHERE ISSUED \_\_\_\_\_

DATE OF ISSUE \_\_\_\_\_

NAME OF HOLDER \_\_\_\_\_

HOLDER'S PLACE AND DATE OF BIRTH \_\_\_\_\_

<i>Full names of child</i>	<i>Place and country of birth</i>	<i>Full date of birth (day, month, year)</i>	<i>Sex</i>

Please add the particulars of the above-named child/children to above-mentioned passport.

*This form must be signed by the father or other legal guardian of the child or children. When the marriage of the parents has been dissolved or in any case when someone other than the father signs the application, evidence of the legal guardianship should be produced by the applicant.*

Signed \_\_\_\_\_  
Relationship to child/children \_\_\_\_\_  
Present address \_\_\_\_\_  
Date \_\_\_\_\_ 19\_\_\_\_

President: S04 305 P333

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**THIS FORM IS NOT FOR SALE**



Ref:

Date:

## **PUBLIC NOTICE : BEWARE OF TOUTS**

MEMBERS OF THE PUBLIC ARE HEREBY ADVISED TO DESIST FROM PATRONISING TOUTS WHO OPERATE ILLEGALLY AND CHARGING EXHORBITANT FEES FOR PASSPORTS AND OTHER TRAVEL DOCUMENTS. FEES REMAIN AS INDICATED ON THIS SITE.

WITH THE ON-GOING REFORMS OF IMMIGRATION SERVICES AT THE HIGH COMMISSION, THERE IS ABSOLUTELY NO NEED TO PATRONISE TOUTS OR SO-CALLED AGENTS. PASSPORT APPLICANTS, WHATEVER THEIR CIRCUMSTANCES, SHOULD THEREFORE SEEK THE SERVICES OF THE MISSION DIRECTLY RATHER THAN GOING THROUGH THIRD PARTIES. THEY ARE ASSURED OF ATTENTION AND ASSISTANCE.

FOR THOSE WITH VALID OR EXPIRED PASSPORTS, ISSUANCE OF NEW PASSPORTS TAKE A MAXIMUM OF 10 WORKING DAYS FROM THE DAY APPLICANTS ARE ENROLLED ON THE SYSTEM AT THE HIGH COMMISSION.

FOR THOSE WHOSE PASSPORTS ARE LOST, THEY SHOULD NOT GO THROUGH TOUTS OR SO-CALLED AGENTS. HOWEVER, THEY WILL CONTINUE TO BE INTERVIEWED, TO ASCERTAIN THEIR TRUE NATIONALITY BEFORE THEY CAN PROCEED TO APPLY. FOR REQUIREMENTS ON REPLACEMENT OF LOST PASSPORTS, VISIT THE RELEVANT SECTION OF THE HIGH COMMISSION SITE AT [www.nigeriahc.org.uk](http://www.nigeriahc.org.uk)

ALL APPLICANTS FOR E-PASSPORTS ARE TO APPLY AT [www.immigration.gov.ng](http://www.immigration.gov.ng)

APPLICANTS WHO DO NOT RECEIVE THEIR PAYMENT CONFIRMED SLIPS AND INTERVIEW DATES SHOULD VISIT THE IMMIGRATION SITE GIVEN ABOVE. CLICK ON 'QUERY APPLICATION PAYMENT STATUS AND SEARCH FOR PAYMENT RECORD BY TYPING YOUR REFERENCE NUMBER AND APPLICATION ID NUMBER, THEN CLICK ON "SEARCH RECORD" AND YOUR APPLICATION DETAILS WILL POP UP WITH PAYMENT STATUS UPDATED. THEREAFTER CLICK ON "RECEIPT SLIP" BUTTON AT THE BOTTOM OF THE PAGE TO GET "PAYMENT CONFIRMED SLIP" AND PRINT A COPY.

THE HIGH COMMISSION IS COMMITTED TO SERVING YOU MUCH BETTER. WE DEEPLY APPRECIATE YOUR UNDERSTANDING AND COOPERATION.

**HEAD OF CHANCERY**  
**FOR: HIGH COMMISSIONER**

**For complaints:**  
[\*\*chancery@nigeriahc.org.uk\*\*](mailto:chancery@nigeriahc.org.uk)

**10 SEPTEMBER, 2009**