



**NIGERIA HIGH COMMISSION**  
(PASSPORT SECTION)  
9 NORTHUMBERLAND AVENUE  
LONDON WC2N 5BX

Telephone 0207-839-1244

**Passport Renewal Up to December 2010**

*(You may wish to apply for Passport Reissue instead. [Click here for details](#))*

(Reissue is for passport that has not yet served the normal ten years from the date of issue).

**NOTE: PROCESSING FEE OF £15 MUST BE PAYED BY POSTAL ORDER ONLY**

Requirements:

- Submission of the Passport Renewal Form (P.25);
- Payment of £25 in Postal Order for the Renewal. Another £15 as **Processing fee in Postal Order** (made payable to the Nigeria High Commission, London);  
Please Note: Processing Fee is accepted by Postal Order ONLY.
- Submission of copy and the original expired passport;
- Application must be submitted in person or by post through special delivery (including return postage);
- **(PAYMENT BY CASH OR CHEQUE IS NOT ACCEPTABLE).**
- NOTE: Fees are subject to changes.

**Customer Services:**

020 7556 8131

020 7556 8160

020 7839 1244 Ext. 231; Ext. 260

Email: [immigrationservices@nigeriahc.org.uk](mailto:immigrationservices@nigeriahc.org.uk)

**Complaints:** [chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)



R.....

RENEWAL FORM

The renewal fee for five years is £25. Processing Fee is £15 in Postal Order made payable to the Nigeria High Commission, London . Where all available space on a Passport is already occupied by visas, application for Reissue of a Biometric Passport must be made by clicking here for a fee of \$65 payable online, and £20 processing fee in Postal Order to the Nigeria High Commission, London. Obtain official receipts for all payments at the High Commission.

PLEASE NOTE THAT THE MAXIMUM "LIFE" OF A PASSPORT IS 10 YEARS FROM DATE OF INITIAL ISSUE. RENEWED MACHINE READABLE PASSPORT (MRP) IS VALID UP TO DECEMBER 2010.

RENEWAL OF PASSPORT

(a) Names and Surname in full (Surname in Block Capitals)

I, the under Undersigned, (a)..... at present residing at.....

(b) Insert number of years (not exceeding five; not exceeding December 2010) for which it is desired the Passport shall be renewed provided that the total period of validity of ten years is not exceeded

hereby make an application for the renewal of Nigerian Passport No..... issue to me at..... on the ..... for a further period of (b).....years, for the purpose of travelling

Passports which have been in existence for ten years or which contain no further space for visas are not renewable, and the holders must apply for a new Passport (Re-issue).

I declare that I am a (c) .....

(c) Insert "Citizen of Nigeria" or "Citizen of Nigeria by Naturalisation" etc .... as the case may be

and I have not lost that national status, and I solemnly declare that the whole of the particulars given by me in respect of this application are true, both in substances and in fact.

I further declare that I have no other valid Nigerian Passport in my possession

Signature of the applicant .....

Date .....

PERSON VERIFYING

(d) Name and Qualification of person verifying the declaration who should himself be a citizen of Nigeria .....Vis

\*And I the Undersigned (d).....

Government official banker Minister of Religion, Barrister-at-law, Physician, Surgeon, Solicitor, or other responsible person giving Professional or business address

of .....hereby declare

that, to the best of my personal knowledge and belief, the above declaration of the said

Mr/Mrs/Miss .....

Recommendations from members or official of Banking Firms should bear the printed stamp of the Banker below

is true, and that I can from my personal knowledge of him/her vouch him/her as a fit and proper citizen to receive a Passport.

Signature:.....

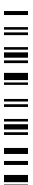
Date:.....

IMPORTANT

Applicant and the persons recommending them Are warned that should any of the statements contained in their respective declarations prove to be untrue, they will render themselves liable to prosecution

CAUTION

\*The attention of person who are asked to sign this declaration is specially called to the fact that it can only be signed from personal knowledge of the applicant and not from information obtained from other persons



**RENEWAL FORM**

Renewal of Passport No. ....

Issue at ..... on the .....

**BEARER OF PASSPORT**

**(The following particulars should be given in the handwriting of the bearer of the passport)**

THIS FORM IS NOT FOR SALE

(a) Full Names .....

Domicile or ordinary place of residence.....

Present address and Tel. No .....

Present age and whether married or single.....

Profession and Occupation.....

Place and Date of Birth.....

{ **FOR PERSON BORN ABROAD, who derive Nigerian Citizenship from a father or parental Grandfather born in Nigeria. (To be struck out in other cases.)** }  
 { *My (his) / father / parental grandfather having been born in Nigeria at .....* }  
 { *.....On the ..... day of .....* }

**If bearer is a married woman or widow:-**

Maiden name.....

Place and Date of birth of Husband.....

(b) If wife of bearer is included on the Passport state .....

Full names.....

Place and Date of Birth.....

Maiden Surname.....

(c) **Particulars of children if included on Passport:-**

Name	Surname	Date and Place of Birth	Sex
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**(Note: - Children can now have a separate Biometric Passport)**





Ref:

Date:

### **PUBLIC NOTICE : BEWARE OF TOUTS**

MEMBERS OF THE PUBLIC ARE HEREBY ADVISED TO DESIST FROM PATRONISING TOUTS WHO OPERATE ILLEGALLY AND CHARGING EXHORBITANT FEES FOR PASSPORTS AND OTHER TRAVEL DOCUMENTS. FEES REMAIN AS INDICATED ON THIS SITE.

WITH THE ON-GOING REFORMS OF IMMIGRATION SERVICES AT THE HIGH COMMISSION, THERE IS ABSOLUTELY NO NEED TO PATRONISE TOUTS OR SO-CALLED AGENTS. PASSPORT APPLICANTS, WHATEVER THEIR CIRCUMSTANCES, SHOULD THEREFORE SEEK THE SERVICES OF THE MISSION DIRECTLY RATHER THAN GOING THROUGH THIRD PARTIES. THEY ARE ASSURED OF ATTENTION AND ASSISTANCE.

FOR THOSE WITH VALID OR EXPIRED PASSPORTS, ISSUANCE OF NEW PASSPORTS TAKE A MAXIMUM OF 10 WORKING DAYS FROM THE DAY APPLICANTS ARE ENROLLED ON THE SYSTEM AT THE HIGH COMMISSION.

FOR THOSE WHOSE PASSPORTS ARE LOST, THEY SHOULD NOT GO THROUGH TOUTS OR SO-CALLED AGENTS. HOWEVER, THEY WILL CONTINUE TO BE INTERVIEWED, TO ASCERTAIN THEIR TRUE NATIONALITY BEFORE THEY CAN PROCEED TO APPLY. FOR REQUIREMENTS ON REPLACEMENT OF LOST PASSPORTS, VISIT THE RELEVANT SECTION OF THE HIGH COMMISSION SITE AT [www.nigeriahc.org.uk](http://www.nigeriahc.org.uk)

ALL APPLICANTS FOR E-PASSPORTS ARE TO APPLY AT [www.immigration.gov.ng](http://www.immigration.gov.ng)

APPLICANTS WHO DO NOT RECEIVE THEIR PAYMENT CONFIRMED SLIPS AND INTERVIEW DATES SHOULD VISIT THE IMMIGRATION SITE GIVEN ABOVE. CLICK ON 'QUERY APPLICATION PAYMENT STATUS AND SEARCH FOR PAYMENT RECORD BY TYPING YOUR REFERENCE NUMBER AND APPLICATION ID NUMBER, THEN CLICK ON "SEARCH RECORD" AND YOUR APPLICATION DETAILS WILL POP UP WITH PAYMENT STATUS UPDATED. THEREAFTER CLICK ON "RECEIPT SLIP" BUTTON AT THE BOTTOM OF THE PAGE TO GET "PAYMENT CONFIRMED SLIP" AND PRINT A COPY.

THE HIGH COMMISSION IS COMMITTED TO SERVING YOU MUCH BETTER. WE DEEPLY APPRECIATE YOUR UNDERSTANDING AND COOPERATION.

**HEAD OF CHANCERY  
FOR: HIGH COMMISSIONER**

**For complaints:  
[chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)**

**10 SEPTEMBER, 2009**